



COMUNE DI BASTIGLIA

(Provincia di Modena)

SERVIZIO UNICO SCUOLA

Convenzione Comuni di Bastiglia – Bomporto – Nonantola - Ravarino

Responsabile: Sandra dott.ssa Pivetti

scuola@comune.bastiglia.mo.it

SCHOOL CANTEEN, STUDENT TRANSPORT AND PRE-SCHOOL EXTENDED SCHOOL TIMETABLE SERVICES ONLINE APPLICATION

Applications from 01 to 30 June

Dear parents,

you can register your children to school canteen and school transport and services exclusively ONLINE. You can do so by opening the following link:

<https://sosiaweb.unionedelsorbara.mo.it/UserLogin/LoginUser.aspx>

You can also find an online guide on how to enroll your children on our institutional website “Comune di Bastiglia, Ufficio Scuola”. For further information: phone 059/896641.

In order to apply online you MUST have:

1. An internet connection
2. A personal computer, a tablet or a Smartphone
3. An E-mail address

If you don't have access to the internet, or you don't have access to a device that allows you to navigate the web (desktop, laptop, tablet, Smartphone...), please contact us before the 30th of June to arrange an appointment. Office: Servizio Unico Scuola, phone: 059/896641.

Parents that will subscribe his/her children's application will also be identified as “payer”:

1. He or she will be the only one that can claim the fees paid during the year, for tax deductions purposes.
2. He or she can be the designated payer through Direct Debit (SDD). The payer doesn't need to be the holder of the bank account, but **he or she must use his tax code in order to allow the transaction to take place.**

SCHOOL CANTEEN

(PUBLIC PRE-SCHOOL STUDENTS AND PUBLIC PRIMARY SCHOOL STUDENTS)

Who must complete his/her application form?

Public Primary School students: All students from “Mazzini” school who have never registered before.

Public Pre-School students: All students from H. C. Andersen" school who have never registered before.

Once registered, your application will be valid through the entire school cycle (Pre-School or Primary School). Those who are already registered don't need to apply again. (I.E.: Mario applied last year to 2nd grade at Primary School. If he stays in the same school this year he doesn't need to do a new registration. Anna completed her Pre-School and this year will enroll to Primary School. She must do another application.)

How much is it? How can I pay?

Each meal is € 5,00. You will be only charged for every meal reserved. Payment methods are:

1. [advised solution] Direct Debit Service (SDD, former RID) – Tracked payment, valid for tax purposes the funds will be directly drawn from your bank account. You can activate this service by giving your bank institute the following instructions:

Mandato: **BDUM93** seguito da codice fiscale pagante (intestatario dei pagamenti);

Codice Identificativo (Creditor Identifier): IT76ZZZ0000000686230368;

Creditore: **COMUNE DI BASTIGLIA – PIAZZA DELLA REPUBBLICA 57- 41030 BASTIGLIA MO.**

Bastiglia: Piazza Repubblica, 57 - 41030 Bastiglia (MO) - Italia Tel.: +39-059-800990 - Fax.: +39-059-815132 - E-mail: scuola@comune.bastiglia.mo.it PEC: comunedibastiglia@cert.comune.bastiglia.mo.it

Bomporto: Via per Modena, 7 - 41030 Bomporto (MO) - Italia Tel.: +39-059-800711 - Fax.: +39-059-818033 - E-mail: scuola@comune.bomporto.mo.it PEC: comunedibomporto@cert.comune.bomporto.mo.it

Nonantola: Via Marconi, 11 - 41015 Nonantola (MO) - Italia Tel +39-059-896511 - Fax +39-059-896590 - E-mail: scuola@comune.nonantola.mo.it PEC: comune.nonantola@cert.comune.nonantola.mo.it

Ravarino: Via Roma, 173 - 41017 Ravarino (MO) - Italia Tel +39-059-800811 - Fax +39-059-900200- E-mail: scuola@comune.ravarino.mo.it PEC: comunediravarino@cert.comune.ravarino.mo.it

WARNING! If you choose the paying method “**Direct Debit**” you must give to the School Office the bank’s receipt of direct debit transaction authorization immediately, **otherwise your Direct Debit service won’t be activated and your payment method will be set on “Prepaid”**.

If you already have an authorized Direct Debit (for the same payer tax code) active for another service, you can activate also for the School Canteen by informing the School Office.

2. Prepaid – You must charge in advance your online account with the followings: (*keep track of your account balance!*), €100,00 as starting charge value, to be done since September.

€50,00 as minimum recharging value during school year.

Available recharging methods:

ONLINE PagoPA – Tracked payment, valid for tax purposes - through your online account via credit/debit card or bank transfer.

Direct payment at “Tesoreria comunale, Banca Popolare dell’Emilia Romagna – (Bastiglia subsidiary) Cash payment is untracked, not valid for tax purposes

Food allergies and intolerances need to be discussed with the canteen and must be diagnosed by the doctor. Certificates must be delivered within September at the School Office (Servizio Unico Scuola).

STUDENT TRANSPORT

(PUBLIC AND PRIVATES PRE-SCHOOLS, PUBLIC PRIMARY SCHOOL WITHIN BASTIGLIA’S DISTRICT)

All students from Public Pre-schools, Private Pre-schools and Primary Schools in Bastiglia’s district are provided with the school transport service, if they applied within the deadline and if the number of applicants don’t exceed the number of available seats on the vehicles.

In the event that applications exceed the number of available seats, children will be prioritized as:

- tier 1, children living 1km, or more, away from their designated school
- tier 2, children living less than 1km away from their designated school
- tier 3, children registered outside the timeline
- tier 4, children not belonging to Bastiglia’s district area.

How much is it? How can I pay?

The annual fee is € **200,00** for the round trip. The annual fee is € **150,00** for the one way trip (reaching school or leaving school).

Payments will be rated as the following:

Round trip 1st rate: € 100,00. Payment deadline: 10th of September.

Round trip 2nd rate: € 100,00. Payment deadline: 31st of January.

One way trip 1st rate: € 75,00. Payment deadline: 10th of September.

One way trip 2nd rate: € 75,00. Payment deadline: 31st of January.

Once paid, students will receive their annual “bus ticket”. Students without proper bus ticket won’t be eligible to utilize any transportation. 15 days after the deadline, those who haven’t showed to the School Office the payment receipt, will lose their seats reservations. New applicants may be held in account.

Payment must be done at: Tesoreria comunale, Banca Popolare dell’Emilia Romagna – Cash payment is untracked, not valid for tax purposes (Bastiglia’s subsidiary).

OR “ONLINE” PagoPA -Tracked payment, valid for tax purposes – through your online account via credit/debit card or bank transfer.

ANTICIPATED SCHOOL TIMETABLE AND EXTENDED SCHOOL TIMETABLE

Anticipated school timetable and extended school timetable services are organized and handled by World Child ASD as follow:

- Primaria “G.Mazzini”: 7.30 a.m - 8.25 a.m // 4.30 p.m - 6.00 p.m
- Infanzia “H. C. Andersen”: 7.30 a.m - 8.00 a.m // 4.00 p.m - 6.00 p.m

Information and application: WorldChild ASD - Via Placido Rizzotto, 46, 41126 Modena -**Telephone:**

059/4558921 e-mail: info@worldchild.it web site: <http://www.worldchild.it/servizi-prolungamento-bastiglia/>

Responsabile Servizio Unico Scuola

(Dott.ssa Sandra Pivetti)